



Information Sheet for the Week on Agricultural Innovation in Africa (25th to 31st May 2013)

Introduction

We are delighted that you will be taking part in the Week on Agricultural Innovation in Africa (WAIA) from 25th and 31st May 2013. Please find below some practical logistics information in regards to your participation in one or several of the following events which are all taking place during WAIA:

- International Workshop on Agricultural Innovation Systems in Africa (AISA)
- Eastern Africa Farmer Innovation Fair (EAFIF)
- PROLINNOVA International Partners Workshop (IPW)
- PROLINNOVA Oversight Group (POG) meeting
- International meeting of the JOLISAA Consortium (G3)
- LINEX-CCA (Local Innovation and Experimentation for Climate-Change Adaptation) annual meeting
- CLIC-SR (Combining Local Innovation Capacities with Scientific Research) annual meeting
- CGIAR Challenge Programme on Water and Food (CPWF) writeshop on Innovation Platforms (IP)

Accreditation

We have a database of all the participants who have confirmed attendance to the various events during the WAIA. In addition, you have to register specifically for the AISA workshop either before AISA (electronic registration) or on site.

Identification badges and welcome bags will be available from the WAIA liaison officers on arrival (**see Section 4 below**). Security requirements mean that you will need your identification documents and badge to be allowed to attend the events.

Venue

Below are the venues for the various events during the WAIA:

| MEETING | DATE | VENUE |
|---|-----------------------|---|
| CLIC-SR annual meeting | <i>25 May 2013</i> | Desmond Tutu Conference Centre, Nairobi Westlands (AACC) |
| LINEX-CCA annual meeting | <i>25 May 2012</i> | Desmond Tutu Conference Centre, Nairobi Westlands (AACC) |
| POG meeting | <i>26 May 2013</i> | Desmond Tutu Conference Centre, Nairobi Westlands (AACC) |
| JOLISAA Consortium final global meeting (G3) | <i>26–28 May 2013</i> | Desmond Tutu Conference Centre, Nairobi Westlands (AACC) |
| PROLINNOVA International Partners Workshop (IPW) | <i>27–28 May 2013</i> | Desmond Tutu Conference Centre, Nairobi Westlands (AACC) |
| Innovation Platforms writeshop | <i>27–29 May 2013</i> | International Livestock Research Institute (ILRI) campus, Nairobi |
| Eastern African Farmer Innovation Fair (EAFIF) | <i>28–29 May 2013</i> | KARI National Laboratories, Waiyaki Way, Nairobi-Westlands, |
| International Workshop on Agricultural Innovation Systems in Africa (AISA) | <i>29–31 May 2013</i> | KCB Leadership Centre, Nairobi-Karen |

Liaison officers

The table below lists the key contact persons for the various events

For any generic information regarding logistics in general, the main contact persons for

general information will be Teresiah Ng'ang'a (PROLINNOVA–Kenya), Amos Thiong'o (Agri-ProFocus Kenya), Makonge Righa (World Neighbors) and Dr. Geoffrey Kamau (KARI).

Should you not be able to reach any of them, other members of the WAIA organising committee (**see Annex I**) or the PROLINNOVA–Kenya Secretariat (**see Annex II**) will be able to direct or assist you accordingly.

| Event | Contact person |
|---|--|
| CLIC-SR | Makonge Righa (jrigha@wn.org) |
| LINEX-CCA | Makonge Righa (jrigha@wn.org) |
| POG | Chesha Wettasinha (c.wettasinha@etcnl.nl) & Ann Waters-Bayer (waters-bayer@web.de) |
| JOLISAA G3 | Bernard Triomphe (bernard.triomphe@cirad.fr) |
| PROLINNOVA International Partners Workshop (IPW) | Wim Hiemstra (w.hiemstra@etcnl.nl) & Ann Waters-Bayer (waters-bayer@web.de) |
| Innovation Platforms writeshop | Peter Ballantyne (p.ballantyne@cgjar.org) |
| Eastern African Farmer Innovation Fair (EAFIF) | Amos Thiong'o (a.thiongo@agri-hubkenya.com) |
| International Workshop on Agricultural Innovation Systems in Africa (AISA) | Bernard Triomphe (bernard.triomphe@cirad.fr) |

Accommodations and food

All accommodations for the above events, except the Innovation Platforms writeshop, are being booked through Teresiah Ng'ang'a and Ann Gakio (see Annex II), who are members of the PROLINNOVA–Kenya Secretariat based in the KARI National Laboratories on Waiyaki Way in Nairobi Westlands. You will be accommodated at the same venue where the events you are attending will be held. With a couple of exceptions, those of you attending only the AISA workshop will be accommodated at KCB from the day of arrival to the day of departure.

The hotels will be booked according to the events you will be attending – and, of course, according to the time of your flight arrival and departure.

Below are the hotels and the respective reservation groups that have been made for the various participants in WAIA events:

| Accommodations | WAIA participants booked | Approx. cost |
|---|---|----------------------|
| Kenya Commercial Bank (KCB) Leadership Centre (http://www.kcbbankgroup.com/ke/index.php?option=com_content&task=view&id=467&Itemid=371) | <ul style="list-style-type: none"> • AISA Workshop | EUR 75 full board |
| All African Council of Churches (AACC) Guesthouse http://aacc-guesthouse.com/ | <ul style="list-style-type: none"> • CLIC–SR coordination meeting • PROLINNOVA IPW • JOLISAA G3 • POG meeting • LINEX–CCA coordination meeting | EUR 80 full board |
| African Advanced Level Telecommunications Institute (AFRALTI) Guesthouse (http://afralti-guest-house.kbo.co.ke/) | <ul style="list-style-type: none"> • East Africa Farmer Innovation Fair | See EAFIF organisers |

To arrange bookings, please do not contact the venues directly, rather, contact ***Teresiah Ng'ang'a or Ann Gakio***.

For more information concerning accommodation packages offered by these hotels, their locations, how to get to the hotels or how to travel from the hotels to the various WAIA venues (if you miss the shuttle services), you can contact Phillip Obiero (**see Annex II**) for guidance on logistical (especially) transport issues concerning these hotels and the aforementioned WAIA venues.

For fully sponsored participants, costs will be covered for full board and the conference package, as well as one time laundry.

For those participants staying at AACC on Wednesday, 29 May, can decide whether they want to take their lunch at AACC or at the EAFIF fairgrounds. Lunch is on your own costs at the fair (and also at AACC if you are self-sponsored).

Self-sponsored Nairobi-based participants will be asked to pay the conference package fee (about KSh 1800) for each day of the meeting(s) they attend. This fee includes lunch. There is no conference fee for attending the EAFIF.

Transportation

Flight bookings

Teresiah Ng'ang'a and Ann Gakio are coordinating the flight bookings. If the WAIA

office has arranged your flights, please contact one of them for any queries you may have. Self-sponsored participants will need to deal directly with their travel agencies or their airlines.

Travel in Nairobi

International travelers who have indicated they require this service will be picked up from the airport and brought back there by a clearly labelled taxi belonging to FcM Travel Solution. FcM staff will be waiting for you. If for some reason you do not see this sign, go to the Charleston JKIA (FcM) office in the airport or call them under the number 0720 235819 available 24 hours a day.

Everyone will be asked to sign a voucher for this service (please ensure all information on the voucher is correct: name, number of passengers and where you will be dropped). Self-sponsored participants will be required to reimburse the WAIA organising committee based on an average negotiated fee (about KSh 1500 or € 15), which is lower than the standard commercial fare.

It is highly recommended for your own safety and economy that you take the taxi from FcM Travel Solution. Shuttle buses between the venues for EAFIF and AISA will be provided free of charge courtesy of KARI.

Interpretation

The WAIA will be conducted entirely in English. However, in special instances like during discussions with the farmer innovators, interpretation will be done depending on the audience.

Security

You are advised to be careful and avoid walking alone late at night. In case of any security issues, kindly contact Joseph Ole Karanja, Head of KARI Kabete security, under the number 0721 231049.

Electricity

In Kenya the electricity voltage is 240 and a 3-pin plug is used, liked the one in the UK (square pins). EU continental 2-pin plugs can be used with some practice.

Weather

Be warned, in late May, Nairobi is usually rather cool (especially at night) and still rainy (see table below).

Variable *May June*

Coldest daily temp. 13°C 11°C

Average daily temp. 19°C 19°C

Warmest daily temp 25°C 23°C

Monthly **rainfall** (mm) 189 39

ANNEX I

ORGANISING COMMITTEES

International Organising Committee for AISA workshop

Adewale Adekunle, FARA

Alan Duncan, ILRI People, Livestock & Environment theme

Ann Waters-Bayer, ETC Foundation, Prolinnova International Support Team

Bernard Triomphe, CIRAD, JOLISAA Coordinator (Chair)

Geoffrey Kamau, KARI, JOLISAA-Kenya team coordinator

Joseph Mureithi, KARI Deputy Director

Laurens Klerkx, WUR Knowledge, Technology & Innovation Group/ Co-SIS/ SOLINSA

Luis Rodriguez, FSFIFS/ AusAID

Maren Radeny, CCAFS Eastern African Regional Programme

Patti Kristjanson, CCAFS Theme Leader Linking Knowledge with Action

Riikka Rajalahti, World Bank Senior Agricultural Specialist

Teresiah Ng'ang'a, JOLISAA-Kenya / Prolinnova-Kenya Coordinator

Wiebke Foerch, CCAFS Science Officer

Kenya-Based Organising Committee for EAFIF

Amos Thiong'o, AgriProFocus (APF) Kenya

Anne Murangiri, Sustainable Agriculture Community Development Programme (SACDEP)

Bell Okello, International Center for Research on Women (NSC Chairman Prolinnova Kenya)

Eric Kisiangani, Practical Action

Mainza Mugoya & Robert Langat, Eastern African Farmers Federation (EAFF)

Pauline Mugendi, Land o' Lakes Innovation Engine

Rahab Njoroge & Grace Kinyanjui, International Institute of Rural Reconstruction (IIRR)
Catherine Mungai, CCAFS Eastern African Regional Programme
Righa Makonge, World Neighbors (WN)
Teresiah Ng'ang'a, Prolinnova Kenya (Coordinator)

ANNEX II

PROLINNOVA Kenya Secretariat

Teresiah Ng'ang'a (twnganga@gmail.com/ prolinnovake@gmail.com) 0720832072 (Overall Coordinator and Facilitator)

Amos Thiong'o (a.thiongo@agri-hubkenya.com) 0733544046 (Coordinator and Event Management)

Juma Nicholas (junickgo@gmail.com) 0722740775 (Communication and Documentation)

Ann Gakio (anngakio@gmail.com) 0722373235 (Logistics)

Phillip Obiero (okumuobi@gmail.com) 0712928890 (Logistics)

Mary Mwega (magda.mwega@yahoo.com) 0727461436 (Finance/ Accounting)

Rachel Murugi (raymurugz@gmail.com) 0707896982 (Social Media)